Kelvin Hall

Information Brochure

www.kelvinhall.net

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Co-operative Learning Trust

Welcome

September 2020

At Kelvin Hall, young people have every opportunity to learn and to be happy. Our pupils work hard; they deserve their excellent results and we are very proud of their achievements.

Kelvin Hall is an exciting place to learn. We have outstanding facilities and a beautiful state of the art school building, offering our pupils a learning environment really fit for a 21st Century education.

We are a very successful school academically; Our pupils continue to achieve outstanding outcomes at Kelvin Hall, at a time when examinations are becoming more demanding year by year. There are many other wonderful aspects of Kelvin Hall. Pupils are friendly and supportive; everyone who visits comments on what a welcoming, positive and inclusive ethos we have. Staff work hard to help pupils achieve their best and reach their aspirations for the future. There is so much for pupils to take part in: sports, music, dance, trips, exchanges abroad, academic projects and much more.

We try very hard to work together with families and with the community, so that all our pupils can achieve success, whatever their ability and talent. Kelvin Hall School is a caring and happy place where our core purpose is to ensure that all are included and supported in their learning. We aim always to help talent grow and to promote a true and vibrant community in school, locally, nationally and internationally.

If you should choose Kelvin Hall School for your child, we will be delighted to welcome you. We look forward to meeting you very soon and beginning our partnership with you, as your sons and daughters make the next important step in their learning journey.

Mr P. Cavanagh
Executive Headteacher

School Dates and Times

The School Day

	Key Stage 3	Both	Key Stage 4
Period 1		8.40 - 9.45am	
Period 2		9.45 -10.45am	
Break		10.45 -11.05am	
Period 3		11.05am -12.05pm	
	Lunch: 12.05 -12.35pm		Period 4: 12.05 -1.05pm
	Period 4: 12.35 -1.35pm		Lunch: 1.05 -1.35pm
Period 5		1.35 - 2.35pm	
Focus Group		2.35 - 3pm	

School Term Dates 2020-21

School re-opens	September 9th, 2020
School closes for half term	October 22nd, 2020
School re-opens	November 2nd, 2020
School closes for Christmas holiday	December 18th, 2020
School re-opens	January 5th, 2021
School closes for half term	February 12th, 2021
School re-opens	February 22nd, 2021
School closes for Easter holiday	March 26th, 2021
School re-opens	April 12th, 2021
School closes for half term	May 28th, 2021
School re-opens	June 7th, 2021
School closes for summer holiday	July 23rd, 2021

Please note that these dates are provisional

Our School

The new-build Kelvin Hall School opened its doors in 2012 and since this time it has gone from strength-to-strength.

The school building is fully equipped with state-of-the-art technology and IT systems that allow pupils to learn in a modern environment that suits their needs. All classrooms are equipped with interactive boards and there are 'breakout zones' throughout the school. The breakout zones offer access to computers that pupils can use during lessons or break times to supplement their learning.

The design of the school is light and spacious, with plenty of room for pupils to learn both inside and outside the classrooms, as well as to fully enjoy their free time. The building is designed to offer pupils plenty of opportunities for group work and independent learning throughout the school day.

The school contains a learning resource centre (LRC), which includes a library and additional computer access. This is used by pupils during the day and after school.

Attendance and Punctuality

Good attendance and punctuality are vital to success at school, as regular attendance to lessons is essential in order to make good progress.

For the safety of pupils and staff, the school doors lock automatically at 8.40am, so it is very important that all pupils are punctual and have arrived on site by 8.35am at the latest. This gives them time to take their belongings to their lockers and get to their first class ready to start the lesson on time. Pupils who are late will need to be let into school by a member of staff.

Staff are on duty at the pupil entrance and will contact parents the same day if a child is late for school. There is a clear series of consequences for lateness. Year Leaders and Assistant Year Leaders will work with pupils and their parents to improve punctuality.

The school has an attendance team who work with families whose children are regularly absent from school.

However, it is of course firstly the responsibility of parents and the pupils themselves, to make sure they attend school and are on time every day.

Our Attendance Lead is:

Mrs B Turner Attendance Welfare Officer

Mrs Turner will always be happy to support parents and carers with any attendance related issues.

We contact parents, usually via text message, on the first day of a child's absence, unless parents have notified us of the reason for their absence. We do not authorise holidays taken during term time. Research has shown the significant effect that absence from school has on achievement. We encourage all pupils to aim for 100% attendance each year and we regularly reward high attendance.

Uniform

School uniform plays a valuable role in contributing to the ethos at Kelvin Hall and setting the appropriate tone. In common with most schools in England, we have a school uniform and rules on appearance that we require all students to follow.

We believe that the wearing of a uniform:

- instils pride;
- supports positive behaviour and discipline;
- encourages school ethos and identity;
- ensures all students are included and feel welcome;
- protects children from social pressures to dress in a particular way;
- promotes good relationships.

Above all, we believe that school uniform indicates a student's readiness for work and therefore supports effective teaching and learning.

Our uniform is...

- Black school sweatshirt with Kelvin Hall logo
  (optional for years 9-11 only, black school V-neck jumper or school cardigan with Kelvin Hall logo)
- White school polo shirt with Kelvin Hall logo
- Plain black tailored trousers or skirt
- Plain black shoes
  (Trainers are not allowed and shoes must be flat or with a low heel)

For PE lessons, students can choose to wear either a jade green school T-shirt or polo shirt, both with Kelvin Hall logo, and our plain black shadow stripe shorts. Optional extra items are also available such as: jogging bottoms and rain jackets.

Uniform is available to buy through the school website, **www.kelvinhall.net**, where parents can also find full details of the uniform policy and information about recommended styles of shoes, trousers and skirts.

Jewellery, Make-Up, Hairstyles and Nails

One ring, one pair of small stud earrings and one bracelet are allowed. No other facial piercing of any kind is allowed under any circumstances. We allow subtle makeup and accept a wide range of hairstyles. All we ask is that a student's hair is smart, and of a natural colour. Nails must be of a short, safe length. The school does not allow any other decorative embellishments.

In all situations the school will make the final decision on what is appropriate in a school context.

School Dining

Kelvin Hall pupils are not allowed to leave the site at lunchtime. We have excellent facilities in school for pupils to relax and enjoy their lunch break and we are very proud of the outstanding take-up of school meals in our dining area. The food is very popular and is healthy and nutritious, meeting all Government nutrition guidelines.

We operate a cashless catering system. Pupils are issued with a 'swipe card' at the beginning of year seven and use this to purchase food in our dining areas. The card also allows access to printing facilities. Parents can put money on to their child's dining account via the internet through Wisepay or by sending cash or a cheque into school.

Alternatively, pupils can put cash on to their account by using the 'reval' machines in school. We have operated this system very successfully since 2010. The success of our catering facilities can be seen by the excellent and continuously increasing uptake of our very varied daily menus of food. The vast majority of Kelvin Hall staff eat in the dining area with the pupils every day.

Breakfast is available from 8am and we also offer healthy snacks at break time every day. At lunchtime, our varied menu offers a wide range of options, including: sandwiches, paninis, salad, pasta pots and main meals, amongst other items. A meal deal costs £2.10 at the present time and provides a balanced and healthy meal every day.

Pupil Planners

Every pupil is issued with a school planner at the beginning of the year and these are used to record homework, important school reminders, dates, deadlines. It is also used as a means for parents and the school to communicate with one another. For example we often pass on quick reminders through stickers in pupils' planners, which pupils are then expected to show their parents and carers.

We expect pupils to look after their planners well and use them consistently to help themselves be well organised for school life. We recognise that self-organisation is an important life-skill and that some pupils will need support to develop this ability.

We ask parents and carers to support their children and the school by checking and signing planners regularly, as well as discussing homework and other school reminders and deadlines with their children.

Planners must always be kept in a clean and business-like condition and are checked regularly by senior staff and the pastoral staff team.

Homework

Homework is useful in helping pupils to develop and extend their learning in school, as well as encouraging the ability to learn independently. At Key Stage 4, it becomes even more important that pupils have developed the independent learning skills that they will need in the next step of their education or training.

Homework may be specific short tasks or may involve longer, extended pieces of work. Pupils will also regularly be given reading homework tasks in a number of subjects. We ask parents and carers to be involved in their children's learning, by discussing homework with them and ensuring they keep up-to-date with deadlines.

Many homework tasks may involve using online resources and our school facilities offer the opportunity for pupils to remain behind after school to complete homework. We use a wide variety of online packages which pupils can easily access in school, in the library, from home or from mobile devices. Our aim is for all pupils to be able to easily access the necessary resources to complete homework successfully.

The Curriculum - KS3

The curriculum at Kelvin Hall is designed to give every pupil the basis they need to be successful and to make good progress in their learning. It gives pupils everything they need to go on to study at college or in sixth form, or to go into training or employment when they leave school.

Key Stage 3

At Key Stage 3 (Year 7 and 8) the curriculum includes:

- Mathematics
- English
- Science
- Humanities – Geography, History, Culture & Ethics (RE)
- Modern Languages
- SET - Science, Engineering & Technology
- Computer Science
- Food
- Music, Drama and Art
- Physical Education
- PSHE

Year 9

To allow pupils to make the most of the curriculum and to have the potential to make good or better progress, pupils at Kelvin Hall begin Key Stage 4 in Year 9.

The Curriculum - KS4

Key Stage 4

At Kelvin Hall School we take pride in offering your child a curriculum that is both broad and balanced. We strive to ensure your child is prepared for Post-16 Education or well-qualified to enter a competitive market for employment for example via training and apprenticeships.

At Key Stage 4 (Year 9, 10 and 11)

The curriculum offered includes:

The core curriculum – subjects all pupils follow

Choice subjects – pupils can choose two subjects from the broad range offered

Core

- Mathematics & Statistics
- English Language and English Literature
- Science including Physics, Biology and Chemistry
- Modern Foreign Language (MFL)
- Geography or History
- Physical Education
- Careers and PSHE

Choice Subjects

This currently includes a choice from:

Business; Graphics; Art; Photography; Drama; Music; Dance; Health and Social Care; Sport; Food Technology; Interactive Media; Childcare; Sociology and RE.

Extra - Curricular Activities

At Kelvin Hall, we pride ourselves on providing a full and varied programme of extra-curricular activities for all our pupils.

We understand how valuable taking part in these activities can be to developing a child's skills and self-confidence and that these new skills can often complement their learning in the classroom.

We strive to offer activities that suit all of our pupils' interests and needs and supplement them with a series of fun and educational school trips throughout the year, including trips abroad.

Extra-curricular activities, include for example: clubs, workshops and one-off events that cover a wide range of sporting, cultural, creative and academic areas.

We work with partners such as Hull City Council to offer our pupils additional access to support and activities outside school. This is provided through their range of free, local sessions for children and young people.

Pastoral Care

At Kelvin Hall we have a dedicated pupil support team who work to monitor and support the progress of all our pupils whatever their needs.

Our pupil services team help the pupils deal with day-to-day issues such as uniform, forgotten computer passwords or lunch money.

Each year group has a Year Leader who works to ensure the well-being of pupils while in our care. Pupils can go to see their Year Leader if they need help or guidance on health, well-being, academic, social or emotional issues. The Year Leaders offer support to pupils in many different areas. They are almost always the first point of contact for parents for most queries about school or for support with any pastoral or academic issues.

The Year leaders in 2020-2021 are:

Miss C Lowthorpe	Year Seven
Miss J Haldenby	Year Eight
Mrs S Sullivan	Year Nine
Mrs T Ford-Bentham	Year Ten
Mrs D Clay	Year Eleven

Learning Support

The Learning Support Department works with pupils who have additional needs.

This includes any learning support as well as physical or medical needs.

Agencies are involved as partners in supporting pupils and parents. Staff in the Learning Support Department regularly contact parents and also involve them as active partners in the learning and pastoral support their child receives.

A number of pupils receive support with literacy to help them access the curriculum offered; pupils make progress and gain confidence through these sessions.

The packages used include Rainbow Reading, Lexia and Sound Training as well as numerous phonics and literacy activities.

The school provides well for pupils who have English as an additional language (EAL). This support operates as intervention by withdrawing pupils from specific classes to work in small groups of similar ability, or at times, one-to-one.

The Personalised Learning Department provides supportive intervention for a small number of pupils by adjusting the curriculum offer and also by engaging with education providers across the city. This is always in consultation with parents and supports our ethos of inclusion, where we seek to support every child according to their needs.

Behaviour

Good behaviour, both in and out of school, is of the utmost importance at Kelvin Hall and we work to a clear Code of Conduct. The Code of Conduct sets out how pupils are expected to behave at all times, in lessons and around school. We focus on learning and expect pupils to understand that good behaviour is vital to support their own learning and allow others to learn. Our Code of Conduct is based around the 3 school values:

1. Respect

2. Hardwork

3. Independence

Pupils are asked to be respectful of each other and to care for other people and their property, as well as upholding the school's good reputation. We promote community by expecting all pupils to be very conscious of the effect their behaviour has on the school community and beyond.

We have clear policies and procedures for promoting outstanding behaviour and for dealing with any behavioural issues that may arise. This is supported by our pastoral team; we expect all pupils to behave well and we will fully support them to achieve this aim.

Parents and carers are also asked to support the school, particularly in making sure that their child knows how they are expected to behave at school and on their way to and from school.

Rewards and Success

We celebrate success regularly and frequently, by giving individual praise and prizes in weekly assemblies and also in annual celebrations.

Excellent attendance is celebrated and rewarded, both for individuals and for classes, as well as for those pupils who have made a big effort to improve their attendance.

Achievement and effort in lessons and in any activities in and around school, is rewarded with a success sticker.

Each half term, we hold a 'Rewards Assembly' for each year group, where we celebrate achievement.

Each summer we hold our very popular Certificate of Achievement Evening, where pupils receive commendations from teachers and tutors and where we present some of the most outstanding performances of the year in Dance, Drama and Music.

Sanctions

At Kelvin Hall we have a consistent response to incidents of poor behaviour and poor punctuality, supported by a clear recording and reporting procedure.

We will always hold discussions with pupils to outline the issues and the expected improvements. We frequently contact parents to gain support with this. Sanctions may include departmental and Year Leader detentions.

On very rare occasions, it may be necessary to do an internal exclusion or to exclude a pupil from school for a fixed period of time. This is always in the light of relevant evidence and following careful consideration.

All sanctions will be appropriate to the incident, the age of the pupil and any circumstances that may need to be considered.

Restorative Practice

At Kelvin Hall School we are committed to using 'Restorative Practice', which we believe enhances the quality of relationships between peers, as well as between staff and pupils.

This process contributes significantly to the success of the school. Through Restorative Practice, we aim to build a culture of mutual respect and understanding. This enables the school to manage conflict and tension by repairing any harm and restoring good relationships between members of the school community.

For effective teaching and learning to take place, good relationships must be at the heart of all that happens at Kelvin Hall School. Restorative Practice includes a process that places repairing harm to relationships and people over and above blame and punishment. The focus moves from managing behaviour to building and repairing those relationships.

We know that a whole-school Restorative Practice approach contributes to:

- A happier and safer school by addressing poor behaviour
- Mutually respectful relationships by listening to each other's views
- More effective teaching and learning
- A positive alternative to exclusions in specific cases

As part of the process pupils, staff and parents may be involved in meetings to improve or resolve situations. Restorative Practice is a process that is fair, offers high levels of support, rigorously challenges poor behaviour, promotes personal responsibility and sets clear boundaries of acceptable behaviours.

Child Protection

Kelvin Hall School is committed to Safeguarding and Child Protection and we take our responsibility to ensure the safety of all children very seriously.

Our designated Child Protection Officer is Mr Paul Fraser and any parent or carer who has concerns regarding the welfare of any child is asked to contact the school to speak to Mr Paul Fraser.

Furthermore, all of our Year Leaders are trained in all aspects of Safeguarding and they are experienced in dealing with relevant supportive agencies that help us support children and families.

A clear Child Protection Policy and procedure is in place and further details can be found on our website.

Working With Parents

We welcome contact with parents and carers and have several points of contact each year. These are:

- A Parent/ Tutor Evening for Year 7 pupils, held early in the Autumn term
- Consultation evenings, held at various times throughout the year
- Progress reports sent home termly, giving targets and either progress assessment or predicted grades for each subject area, along with attendance information
- A summary progress report sent home towards the end of the school year dependent on your child's year group

In addition, parents and carers are encouraged to contact the school through their child's Year Leader at any time.

We work hard to ensure that parents are kept informed of all the positive things that take place in school. As well as our website **www.kelvinhall.net**, we run a twitter account **@kelvinhall_hull**.

Parents and carers are strongly encouraged to become involved in all aspects of school life, including attending productions, sporting events, concerts, exhibitions, trips and social functions. Please do not hesitate to get in touch if you would like to help out.

Parents can also become involved by taking up any vacancies for parent governors.

Admissions

Our excellent exam results and inclusive pupil-centred ethos mean that Kelvin Hall School is extremely popular with parents when they come to choose a secondary school.

Our Governing Body is the Admissions Authority for Kelvin Hall School and as such determines the admissions policy, following statutory regulations. Requests for 'in year' admissions (ie to years 8 to 11) should be made directly to the school.

Admissions from primary school for transfer from year 6 to year 7 are handled by the Local Authority, Hull City Council. Applications for places for September 2021 should be made via the LA School Admissions Team. Enquiries about admissions should be directed to the Local Authority by calling **(01482) 300300**.

Our year 7 pupil admission number is 320 in 2021. We are over subscribed in every year group in the school. In 2020 we had 858 requests for the 320 places we provided. Of these 385 were first choice preferences.

For more information on our Admissions Policy, visit our school website **www.kelvinhall.net** or request a copy from the school.

Education, Employment and Training Post 16

From their option choices to finding the right college course or apprenticeship when they leave school, pupils can be assured that the support and information they need will be available in school to help them make their choices.

Throughout each academic year, we provide a range of careers-based activities and trips to give pupils an insight into different industries. We also offer two-weeks of Work Experience to all Year 10 pupils to give them a valuable insight into the world of work.

We are very proud of our success in ensuring that by the time our pupils leave us they are prepared with the necessary skills and qualifications to help them take the next steps into further education, employment and training.

The school has close links with Wyke College, Hull College, Wilberforce College, Bishop Burton College and East Riding College as well as a number of specialised training providers who offer apprenticeships in a wide range of employment areas.

Our dedicated employment, education and training officer works with every individual pupil to give each person the guidance they need to make the right decisions about their future.

Yorkshire and the Humber Co-operative Learning Trust

YHCLT
Yorkshire & the Humber
Co-operative Learning Trust

The Yorkshire and the Humber Co-operative Learning Trust (YHCLT) was created in September 2016 and now includes 2 secondary and 7 primary schools.

Our aim, underpinned by co-operative values and an ethical approach to leadership, is to inspire our pupils and staff and bring rapid and sustained improvement to the communities we live and work in. Kelvin Hall School is part of the YHCLT and Mr Jonathan Roe is the Chief Executive Officer in the Trust with overall responsibility for leading the Trust. We believe our Trust is a co-operative community of schools, working together to provide the best possible standards of education, enabling children to become responsible and articulate citizens, with a local, national and global perspective'.

If you would like more information on the Co-operative Trust please visit **www.yhclt.net**.

Community Use

Our school building has been designed not only to suit our current needs but also to be flexible for learning in the future and to be a really vibrant facility for the community.

It is an inclusive and flexible space, aimed at providing quality facilities for all and also offers quality space for hire outside school hours.

Areas for community use or hire include: The LRC, Sports Halls, a Performance Hall, Drama Studios and 3G pitches.

School facilities can be booked by sports teams and clubs, who can hire the top quality sports facilities on offer.

Sports bookings are available for evenings, weekends and during the school holidays. The school also runs the Kelvin Hall Sports Pavilion on the former William Gee School site. The pavilion and adjacent pitches are also available for weekend bookings by the community.

For more information on community use of school, visit the school website **www.kelvinhall.net** or contact Sue Wainwright, Evening Receptionist (Lettings) at Kelvin Hall School.

Kelvin Hall

Growing Talent, Promoting Community

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Working in partnership with NSG

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